

We Need You!

Due to the ongoing pandemic, we have an **urgent** need for substitute teachers and/or paraprofessionals in the West Chester Area School District. The rate of pay is **\$150/day** for substitute teachers and **\$85/day** for paraprofessionals. You have the flexibility of choosing your own schedule, school building, and position. You can also view available positions at your convenience or have alerts sent to your smart phone for desired positions.



Who can become a substitute teacher?

Individuals who hold a conferred bachelor's degree and meet all other requirements can receive emergency certification. Individuals who hold a Pennsylvania public educator certificate or a professional-level out-of-state educator certificate and meet all other requirements are eligible to be a substitute teacher.

What is a Paraprofessional?

A paraprofessional provides instructional, behavioral, and other support to students in and outside of the classroom. Minimum requirements: a high school degree or equivalent, basic computer skills, excellent communication & documentation skills, required clearances.

If you are interested in becoming a substitute and/or paraprofessional, please register with [Kelly Services](#).

When registering you will need the three following clearances

(Volunteer clearances cannot be accepted; You must register for the clearances for employment purposes):

- [PA State Criminal Clearance](#) (Can be completed online)
- [PA Child Abuse History Clearance](#) (Can be completed online)
- **FBI Fingerprint Clearance**

Complete the [online registration](#)

WCASD service code is **1KG6XN**.

You will need to select schedule or manage an appointment and select the location of your choice. You will need to bring ID (driver's license or passport) to your selected location as well as a credit card or money order for the payment. Please contact the fingerprinting site for specific hours of operation.

If you need assistance with your application or have questions with the registration process, please contact email [Emily Cardow](#) at Kelly Services or [Amelia Pumala](#) at WCASD Human Resources.



Please visit our website [for more information](#) on becoming a substitute or paraprofessional in the WCASD.